

Members Present: Stanley Szczurko, Jr., James LaMountain, Robert Bryngelson, Jr. Gary Flynn, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Robert Lopez, Michael Ohl

Mr. LaMountain called the meeting to order at 5:06pm.

ITEM 1: TREASURER'S REPORT- (see attachments)

Treasurer Heather Isaacs reviewed Water Charges Report, the Water District Balance Sheet, and Profit and Loss Report through March 30, 2022. Mrs. Isaacs reported that she would start work on the FY23 budget in early May. Mr. LaMountain noted that employee benefit changes needed to be discussed and Mr. Szczurko requested he be present; Mrs. Isaacs and Mr. LaMountain proposed having two meetings for discussion and finalization of FY23 budget. Mr. LaMountain questioned cell tower income not being to budget; Mrs. Isaacs waiting on a new contract to be put in place due to the TMobile merger.

ITEM 2: SUPERINTENDENT'S REPORT (see attachments) Additional comments/questions:

- 1.) No further questions or comments.
- 2.) No further questions or comments.
- 3.) No further questions or comments.
- 4.) No further questions or comments.
- 5.) No further questions or comments.
- 6.) Mr. Bryngelson questioned whether there was a full collapse of the pipe; Mr. Coveney does not think so and noted that the property owner W/S Management was seeking to have Walmart pay for the repairs. Mr. Coveney requested that the Board get the District attorney's involved; the Board recommending waiting for responses. Mr. Coveney noted that this issue has caused much damage and expenditures to the District pump station over the years.

ITEM 3: OLD BUSINESS (attachments)

Michael Ohl of Comprehensive Environmental, Inc. updated the Board.

Mr. Ohl reported that the final pay requisition for North Main Street had been submitted to the State for reimbursement through the loan.

Mr. Ohl updated the Board on the Oakdale Water Treatment Plant. Reported that approximately 90% of the steel framework complete. Noted excellent quality work; anticipated masonry to begin and filter tanks to be placed in building shortly. Expects brick work to continue through summer and the building to be weather tight in a couple of months. Work is still on schedule. Was looking to have the current well upgraded but will be delayed due to variable frequency drive for the motor being backordered. Pay requisitions for March have been submitted. Change order for the roof insulation is under review. Mr. LaMountain questioned material delays from last meeting; Mr. Coveney clarified that controls had been ordered and were separate from current material delay of drives.

Mr. Ohl presented the Board with the quote for the design and permitting of the replacement of approximately 2,200 feet of water main on Lee Street. Noted the project was not currently on the list to be funded by the State Revolving Funds (loan). Mr. Coveney confirmed for Mr. Bryngelson that the right of way had been established. Mr. LaMountain made a motion to approve the design and permitting contract, Mr. Bryngelson seconded the motion; all voted in favor; motion passed. The Board signed the contract.

Mr. LaMountain relinquished the Chair to Mr. Szczurko.

ITEM 4: NEW BUSINESS (attachments)

Employee Compensation Review

Mr. Coveney proposed 8 changes to the current employee compensation and benefits plan. Discussion followed each proposal.

Proposed change to new grades, rates and Superintendents salary: Board unanimously voted to adopt all changes.

Proposed change to vacation time earned: Board unanimously voted to adopt fifth week of vacation time after 20 years of service.

Proposed longevity pay: Board voted to table discussion until more information obtained by Mrs. Isaacs and Mr. Coveney.

Proposed increase in Employer Contribution to Health plan from 90% to 100%: Board voted to maintain 90% contribution.

Proposed addition of Juneteenth as paid Holiday: Board voted to table discussion until Town of West Boylston has annual meeting vote.

Proposed Daily on Call Stipend: Board voted to increase to \$40.00 a day.

Proposed Increase to On-Call weekend and holiday pay: Board tabled discussion until new treatment plant up and running.

Proposed clothing allowance increase: Board voted to include a 10% increase.

Proposed boot allowance increase: Board voted unanimously to increase the allowance to \$250.00 per operator.

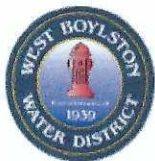
ITEM 5: APPROVAL OF MEETING MINUTES

Mr. Bryngelson made a motion to accept the March 25, 2022 meeting minutes; Mr. Mard seconded the motion; all voted in favor to approve, motion carried.

ITEM 5: OTHER BUSINESS

No other business presented.

Mr. Bryngelson made a motion to adjourn; Mr. LaMountain seconded the motion; Mr. Szczurko adjourned the meeting at 7:39 PM. Next meeting scheduled for May 16, 2022 at 5pm.



Meeting Minutes of the West Boylston Water District

April 25, 2022

Members Present: Stanley Sczurko,, James LaMountain, Robert Bryngelson, Gary Flynn, Michael Mard

Date of Approval: May 16, 2022

